

***ORDINANCE – MASTER OF PHILOSOPHY (M.PHIL) EXAMINATION
(SEMESTER SYSTEM) (w .e. f. the Acad. Session 2010-11)**

- 1.1 **¥** The duration of the course of instruction for the Master of Philosophy (M.Phil) Degree shall be **one and half year comprising three semesters.** There shall be actual teaching for a minimum of 18 weeks in each semester excluding admission, preparation and examination days. The examination for the First Semester **and third Semester** shall ordinarily be held in the month of December/January and for the Second Semester in the month of May/June on such dates as may be fixed by the Vice-Chancellor and notified by the Controller of Examinations. No M.Phil course shall be imparted through Distance Education mode.
- 1.2 Supplementary Examination for re-appear candidates shall tentatively be held as under:-
- First Semester : Alongwith Second Semester in May/June of the year.
- Second Semester : Alongwith First Semester in December of the year.
- 1.3 The last date(s) by which the examination forms and fees must reach the Controller of Examinations shall be as fixed by the Vice-Chancellor and notified by the Controller of Examinations.
2. The examination for the Degree of Master of Philosophy (M.Phil) shall be held in the following subjects:-
1. Computer Science
 2. Physics
 3. Chemistry
 4. Mathematics
 5. English
 6. Management
 7. Commerce

In addition to above, any new subject with the relevant provisions can be added with the approval of the Vice-Chancellor.

- \$ 3.** A candidate who has passed Master's Degree in the relevant subject with at least 55% marks in the aggregate or equivalent from a recognized University shall be eligible to join this course.

However, those candidates who have already qualified UGC/CSIR (JRF), SLET, GATE examination and Teacher Fellowship shall be exempted from the Entrance Test.

In the case of SC/ST/Physically handicapped candidates, the minimum eligibility condition for admission to M.Phil course shall be 50% marks in the qualifying examination.

The number of seats will be as decided by the Vice-Chancellor from time to time. Admission will be made on the basis of merit of the Entrance Test to be conducted by this University followed by interview/counseling in the manner to be decided by the University from time to time.

§ While granting admission to the candidates to M.Phil programme, national reservation policy as applicable in case of the Self-Financing Institutions shall be followed.

In the First Semester, M.Phil course shall include a course on Research Methodology which may include Quantitative Methods & Computer Applications. It may also involve reviewing of published research in the relevant field which can be in the form of assignments etc.

The candidates are required to obtain a minimum of 40% marks in individual course and 50% marks in aggregate in order to pass the theory/practical examinations.

4. The examination shall be open to any student who:-

- (i) ~~Y~~has passed the minimum eligibility conditions, as given in Clause 3 above if he/she is a candidate for the First Semester Examination or has passed the First Semester Examination if he/she is a candidate for the Second Semester Examination **or has passed second semester Examination if he/she is a candidate for the third Semester Examination.** This is, however, subject to Clause 6 below.
- (ii) has remained on the rolls of the concerned Department/Institute of this University for the relevant Semester.
- (iii) has his/her name submitted to the Controller of Examinations by the Principal/Head of the Institute/Department concerned with the following certificates:-
 - (a) of a good character;
 - (b) of having attended not less than 75% of lectures delivered in each paper(to be counted upto the last day when the classes break up for the preparatory holidays viz., one week before the commencement of the examination).

The Principal/Head of the Institute/Department may condone shortage of lectures in a semester upto a maximum of 10% lectures in each paper, in exceptional cases on reasonable grounds. No shortage of attendance of Seminars shall be condoned.

Explanation:

For the purpose of counting of the last date when the classes shall break up for the preparatory holidays, first day of the commencement of semester examination will apply for preparatory holidays from the same date, i.e. 7 days before the date on which the first examination of a semester commences.

§ 5.1 40% of the maximum marks for each of the written/practical papers shall be reserved for sessional work. The evaluation of the sessional work shall be based on the performance of the candidates in sessional test(s), assignment(s), attendance, class performance, etc. There shall be three tests for each paper in 1st semester, two best of which will be taken into consideration for sessionals. The evaluation of the seminars shall be based on the presentation of at least two papers by each candidate and participation in the seminars held during the semester. The seminars held during the semester shall be meant for sessional work.

- 5.2 The Head of the Department/Principal of the Institute concerned shall forward the Sessional marks to the Controller of Examinations at least one week before the commencement of the written examination.

The Departmental M.Phil. Committee shall consist of the Head of the Department, Professors and one of the other senior teachers of the Department concerned to be nominated by the Principal/Head of Department.

- 5.3 The Head of the Department/Principal of the Institute concerned will preserve the record of sessional marks for inspection, whenever required by the University upto six months from the date of declaration of the result of the semester examination.

- 6.1 A candidate who has failed in one or more paper(s) of a Semester examination or having been eligible fails to appear in the examination may be allowed on the recommendation of the Principal/Head of the concerned Institute/Department, to re-appear in the Paper(s) of the semester examination in two chances within the period of three years of his/her admission to the course. Such a candidate shall be exempted from re-appearing in the Paper(s) in which he/she may have obtained at least 50% marks excluding sessionals.

§ However, he/she may be allowed provisionally to move to the Second Semester, if otherwise eligible and appear in the examination alongwith the paper(s) of the First Semester examination in which he/she failed but his/her result of 2nd semester will be declared on qualifying the re-appear paper(s).

- 6.2 ¥A candidate who fails to pass **all the three semesters examinations within a period of four years** of his/her admission to the 1st Semester of M.Phil course, shall be required to repeat the course de novo.

7. The candidate is required to obtain Pass Marks in each of the Theory and Practical papers in aggregate of the external and sessionals subject to obtaining pass marks separately in each paper of external examinations. The Sessional award of any candidate who fails in one or more papers of any semester examination shall be carried forward to the next examination. He/she will, however, have the option to improve his/her marks of Sessional examinations at the time of appearing in the re-appear paper(s).

§ 8. Prior to submission of the Dissertation, the student shall make a presentation in the Department/Institute before the Departmental M.Phil Committee which will be open to all faculty members and the M.Phil students, for getting feedback and comments, which may be suitably incorporated in the draft Dissertation under the advice of the Supervisor.

The allocation of the Supervisor by the M.Phil Committee shall be decided in a formal manner depending on the number of students per faculty member, the available specializations among the faculty supervisors. The allotment/allocation of supervisor shall not be left to the individual student or teacher.

- 9.1 The subject of Dissertation and Supervisor of the students shall be approved by the Departmental M.Phil. Committee during 1st semester. The applications regarding the

same and the synopsis thereof shall reach the Head of the Department/Principal concerned by the date(s) to be notified by him. The Departmental M.Phil Committee shall consider the Topic/Synopsis and approve the same with such modifications as it may deem fit, in the first term of the session so that the students can start work on the Dissertation.

The candidate shall work under the supervision of a Supervisor assigned to him/her and shall submit a certificate that his/her work of dissertation is original of his own and there is no copying and not similar to one which has already been submitted by any other candidate here or elsewhere.

\$ A Supervisor shall not have at any given point of time, more than 5 M.Phil students for carrying on M.Phil programme/dissertation.

¥9.2 Every candidate shall be required to submit to the Controller of Examinations during the session but not later than **31st January**, two copies of his/her Dissertation alongwith a brief abstract of the same giving an account of the investigation/research conducted and its main findings together with two soft copies of the Dissertation in PDF file, for evaluation by the examiners. If any candidate fails to submit his Dissertation by **31st January**, he may do so on the subsequent date(s) within the prescribed period but he/she will not be listed in the merit list.

9.3 The evaluation of the Dissertation and Viva-Voce for the same shall be carried out by one External Examiner to be appointed by the Academic Council of the recommendation of the Board of Studies, who shall examine and classify the Dissertation, as under:-

- (i) **Grade-A+**
If the candidate deserves 85% or more marks.
- (ii) **Grade-A**
If the candidate deserves 75% or more but less than 85% marks.
- (iii) **Grade-B+**
If the candidate deserves 60% or more but less than 75% marks.
- (iv) **Grade-B**
If the candidate deserves 50% or more but less than 60% marks.
- (v) **Grade-C (Unsatisfactory)**
If the candidate deserves less than 50% marks.

If the examiner considers the Dissertation as **Unsatisfactory** by attaining **Grade-C**, he shall also point out in writing the defects and make suggestions for improvement and modification. Such a candidate shall be allowed to re-submit the Dissertation within the prescribed period of the course. If the examiner recommends rejection of the Dissertation, the candidate shall submit the same on a revised topic to be approved by the Head of the Department/Principal concerned.

If the Dissertation is adjudged as Satisfactory the viva-voce will ordinarily be conducted by the same examiner and will award the Grades.

10. The question paper(s) will be set and the answer books examined by the External Paper-setter/Examiner.

11. Every candidate shall be examined according to the Scheme of Examination and Syllabi as approved by the Academic Council from time to time. A candidate, who fails in an examination or having been eligible fails to appear in an examination, shall take the examination according to the syllabus prescribed by the University for regular students appearing for the examination.
12. The amount of examination fee in addition to Dissertation fee/Practical fee, if any, to be paid by a candidate for each semester shall be as prescribed by the University from time to time. A candidate who re-appears in one or more paper(s) for the purpose of passing shall pay fee as for the whole examination.
13. The medium of instruction and examination shall be English except in the case of language subject where it shall be the language concerned.
14. The minimum number of marks required to pass the examination in each Semester shall be, as under:-
 - § (i) 40% marks in each Written and Practical papers in aggregate of the external and sessionals subject to obtaining 40% marks separately in each paper of external examinations;
 - (ii) 50% in Seminars, Dissertation separately;
 - (iii) 50% in the aggregate.

The result of the candidate for the Written papers, Practicals and the Seminars shall be declared but the candidate will become eligible for the award of degree only after his/her Dissertation has been evaluated as **Satisfactory** by attaining at least the Grade-B.

GRADING:-

- i) The Academic Performance of a student shall be graded on a **TEN-POINT SCALE**. The award of Grades based upon marks obtained out of 100 shall be made as follows:

MARKS		GRADE		MARKS
86	≤ and above upto	O	<	100
76	≤ and above upto	A+	<	85
66	≤ and above upto	A	<	75
56	≤ and above upto	B+	<	65
51	≤ and above upto	B	<	55
46	≤ and above upto	C	<	50
40	≤ and above upto	P	<	45
--		F	<	--
--		Ab		--

- ii) Letter grade will be awarded to the candidates. Each letter grade indicates the level of performance in the course and has a grade point for purpose of computing the **Semester Grade Point Average (SGPA) / Cumulative Grade Point Average (CGPA)** as given below:

® Letter Grade	Performance	Grade Point
O	Outstanding	10
A+	Excellent	9
A	Very Good	8
B+	Good	7
B	Above Average	6
C	Average	5
P	Pass	4
F	Fail (required to re-appear in the exam.)	
Ab	Absent	-

SGPA:- indicates the performance of the student in the current semester and is computed as below:

Grade points earned in the current semester/ Total credits in the semester.

CGPA:-

It indicates the performance of a student since his/her entry into the course including the current semester.

CGPA is the weighted average of all the grades awarded to a student since his entry into the University upto and including the latest Semester and computed as follows :-

$$CGPA = \frac{\sum C_i G_i}{\sum C_i}$$

= Total Grade Points earned since his entry/total credits.

Where C_i denotes credits assigned to the i^{th} course and G_i indicates the grade point equivalent to the letter grade obtained by the candidate in the i^{th} Course.

- iii) The division obtained by each student is classified on the following basis:

Division	C.G.P.A.
First with Distinction	8.0 or more
First	6.75 or more but less than 8.0
Second	Below 6.75

- iv) In order to compare the students of this University vis-à-vis other Universities where percentage of marks are shown in the final result, the following conversion formula will be used for calculating the percentage of marks from CGPA.

Percentage of marks obtained by a student = (9.0 x C.G.P.A.)

- 15.1 After the termination of examination, the Controller of Examinations shall publish the result of the candidates as expeditiously as possible and the grade obtained by each candidate on the basis of marks obtained for both the semesters taken together, will be stated in his/her degree.
- 15.2 The Topic/title of the Dissertation and the Grade obtained therein shall also be mentioned in the Degree. The Degree shall also include a certificate certifying that

the Degree has been awarded in accordance with the provisions of UGC regulations.

16. A successful candidate may, if permitted by the Head of the Department/Principal concerned, publish wholly or in part, his/her Dissertation as a paper in Journals of repute.
- € 17 Following the successful completion of the evaluation process and announcements of the award of M.Phil. the Controller of Examinations will supply a soft copy of the Dissertation/Project Report in the form of PDF file to the Co-ordinator - INFLIBNET Collaboration of the University, within fifteen days from the date of issue of the notification of award of M.Phil. degree, who will host/upload the same on the INFLIBNET website of Shodhganga@inflibnet.ac.in, accessible to other Institutions/ Universities.

* (Approved by Academic Council vide Res. No. 6 dated 29.11.2010 and Board of Management Res No. 11 dated 19.2.2011)

** (Approved by Academic Council vide Res. No. 19 dated 29.11.2010 and Board of Management Res. No. 5 dated 7.02.2011).

€ (Approved by Academic Council vide AC Res. No. 7 dated 19.6.2013 and Board of Management Res. No. 9 dated 28.6.2013)

\$ (Approved by Academic Council vide AC Res. No. 13 dated 13.12.2013 and Board of Management Res. No. 8 dated 27.12.2013, w.e.f. the session 2013-14)

® Approved vide AC Res. No. 14 and BOM Res. No. 8 dated 17-7-2015

¥ (Amended vide AC Res. No. 3 dated 17-7-2015 and BOM Res. No. 10 dated 17-7-2015)