

MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)
Mullana, Ambala, Haryana,133207
(Established under section 3 of the UGC Act, 1956
(NAAC Accredited Grade 'A')

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words)

The University ensures appropriate allocation and utilization of the available infrastructure and financial support for maintenance and upkeep of different facilities by holding regular meetings of constituted committees for the purpose and using the grants received as per the requirements in the interest and need of students.

The colleges/institutes/departments of the University are equipped with world class facilities of labs where the students get exposure to different procedures before going for the actual practice. The labs are having sufficient resources to practice the procedures. Each lab incharge keeps a record of the articles/ equipment present in the lab and lab inventory is checked on a regular basis. In addition, periodic audits are also conducted by IQAC cell. The articles which are nonfunctional are sent for maintenance or replacement. The expired medications are discarded. Any requirement for the new articles/ equipment is written in the indent book and the same is received and added into the stock register.

Record of maintenance is maintained by lab technicians and supervised by Laboratory Incharge of the Institute. Other measures to maintain laboratories are as follows:

1. The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises.
2. The computer labs are utilized by the faculty and students for practical work whereas as the Computer centre is used for browsing purposes. The lab technicians are available full time in the Institute to maintain the equipments. A complaint register is maintained in the lab for nonfunctioning equipment.

Classrooms: The colleges/departments/institutes of the MM(DU) have a committee for maintenance and upkeep of infrastructure. At the departmental level, classroom/lab incharges submit their requirements to the Principal regarding classroom furniture and other. The Institute development fund is utilized for maintenance and minor repair of furniture and other electrical equipments.

Library: The library is open in the Institute for the staff and students. The Institutes Library Advisory Committee maintains the library upto date. The LCD projectors are available in the

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lecture theaters for effective teaching. The consumable and non consumable articles procured from central store through Indent book.

With the help of the full time sweepers cleanliness of class rooms and computer labs are maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner.

1. A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame.
2. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

There are technicians, masons, plumbers, carpenters deputed by management who ensure the maintenance of classrooms and related infrastructure.

Suggestion box is installed at appropriate places to take users feedback.