

**MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)  
MULLANA-AMBALA, HARYANA (INDIA) - 133207  
(Established under Section 3 of the UGC Act, 1956)  
(Accredited by NAAC with Grade 'A')**

**6<sup>th</sup> IQAC Meeting (Session 2019-20)**

**Minutes** of the meeting of **Internal Quality Assurance Cell (IQAC)** held on **01.05.2020 at 12:00 PM** through **Zoom platform** having **meeting ID 839 2158 1441**. The following members were present:

- |   |                          |
|---|--------------------------|
| 1. <b>Prof. Victor Gambhir</b><br><b>(Chairman, IQAC)</b> | 16. Dr Anil Jain         |
| 2. Dr. Ashok Kumar  | 17. Dr Vanita Agrawal    |
| 3. Dr Sumit Mittal,                                       | 18. Dr. Sharad Sharma    |
| 4. Dr. Vijay Katiyar                                      | 19. Dr Bhawna Pareek     |
| 5. Dr Amit Mittal   | 20. Dr. Deepak Gupta     |
| 6. Dr NK Batra  | 21. Dr Amit Aggrawal     |
| 7. Dr Sanjeev Gupta                                       | 22. Ms. Rekha Kaushik    |
| 8. Dr. Debductta Dass                                     | 23. Dr Anil Kumar Sharma |
| 9. Dr. Jyoti Sarin  |                          |
| 10. Dr. Sumeet Gupta                                      |                          |
| 11. Dr. Kirandeep Kaur                                    |                          |
| 12. Dr. Bindu Jindal                                      |                          |
| 13. Prof. Ashish Sharma                                   |                          |
| 14. Dr. Sandeep Goyal                                     |                          |
| 15. Prof. Manish Bathla                                   |                          |

**Agenda 1: Welcome of all the members**

Vice-Chancellor and Chairman, IQAC extended a hearty welcome to all the members of the cell.

**Agenda 2: Confirmation of the Minutes of the last meeting**

Confirmed the Minutes of the last meeting of IQAC held on 17.03.2020

**Agenda 3: Confirmation of action taken report of the last meeting**

The action taken report on the minutes of the previous meeting IQAC held on 17.03.2020 was considered and confirmed by the members of the cell.

#### **Agenda 4: Preparation for NAAC cycle II**

Members were informed that the preparation for NAAC cycle II accreditation had been started. Each criteria had been assigned to two senior faculty members and department wise duties had also been assigned vide communication no. MMU/F53/19/8737 dated 24/07/2019. Follow up meetings are being conducted in on regular basis for the preparation of NAAC cycle II.

#### **Agenda 5: Status of Course Coverage**

It was informed that the syllabi of most of the courses under semester system have been completed by all the faculty by taking Online classes through Zoom App/ Youtube/ Microsoft Teams /WhatsApp/ Mails, ERP Portal etc. Faculty members also conducted doubt clearance sessions. All the Heads of the Institutions shall ensure the completion of pending syllabus, if any latest by 15.05.2020 through Online platforms. MMIN and MMCN are holding the theory classes using online technologies and the progress is as per academic calendar. However, Practicals classes have not been held. MMIMSR has activated Microsoft Teams platforms and online classes for MBBS are scheduled to start from 04.05.2020 onwards in phased manner. Pharm D classes are also being held online. It was unanimously agreed that theory classes under all programmes running under annual system would be completed by mid June 2020, so that exams could be held in July, 2020. It was informed to all Heads of the Institutions/ Departments that they can utilize Microsoft Teams platform for conducting online classes for which 5000 licences are currently available.

It was also decided that for the academic session 2020-21, configuration of all students, teachers, subjects and classes for all programmes shall be made on Microsoft teams, so that 25% classes could be held online as per UGC Guidelines issued on 29.04.2020. For this purpose, necessary information will be supplied by the Departments concerned through **Mr. Nishant Kango** in the specified formats.

#### **Agenda 6: IInd Sessional Test**

One Sessional Test was organised in the physical mode before the lockdown in all the Institutions under semester system and two sessional tests were held under annual system. Principal, MMIN informed that they have conducted **Online sessional test having MCQs and short answer questions** successfully for theory subjects. The following procedure may be adopted to conduct the remaining last sessional test:

**Duration:** Time bound

- Type:** Multiple choice questions of 1/2 marks each, short answer questions & Case studies in some courses
- Platform:** Google Form/ MS Teams
- Supervision:** Test can be proctored through Zoom/Microsoft Team App in the presence of concerned faculty and Senior faculty member deputed by concerned Head. **MM Institute of Nursing** has successfully organized their sessionals using this method, whose help can be taken, if required.
- Dates:** Concerned Deans will prepare and notify the schedule well in advance (at least one week).
- Rules:** Dean Academic in consultation with Controller of Examination will prepare the rules for Online Sessional Examination and Instructions regarding Unfair Means Cases and will be notified alongwith the schedule within 3-4 working days from the notification of these MOM.
- Submission:** The final internals should be submitted to Examination Branch upto 31.05.2020 for semester system and 30.06.2020 for annual system.

**Challenge:** Some students are facing network/internet issues in their areas specially Jammu & Kashmir, Uttar Pradesh, Bihar, Nepal, Bangladesh. In all such cases, the ground realities may be accessed by concerned Heads through Mentors and escalate the issue if it is not resolved for further decision making.

#### **Agenda 7: Assignments**

Some Assignments were already collected before lockdown, some assignments have been received during lockdown through mails and the pending assignments, if any should be collected in the same mode upto 15.05.2020 for semester system and 15.06.2020 for annual system.

#### **Agenda 8: Internal & External Practicals**

Viva-Voce for Internal Practicals may be conducted using any online conferencing facility. External Practical Exams may be held in July/August, 2020 as feasible.

#### **Agenda 9: Seminar /Presentation/Case study**

Presentation may be taken by online conferencing facility. Dates will be notified by the concerned Head of the Institution well in advance.

#### **Agenda 10: Training/Internship/Project Report/ Industrial Training**

Soft copy of the Report may be collected by email and students can deposit the Hard copy as and when s/he joins the Institute. Viva-voce may be taken using any online conferencing facility. In case of Hotel Management

Courses, Compulsory internship of students in hotels and hospitals was discontinued due to COVID-19 lockdown. Principal, Hotel Management may compile the data for each student in terms of period completed to take further decision in this matter. M.Sc students who are required to submit thesis/training report may submit the hand written documents after scanning through email, in case they find it difficult to submit soft copy. Controller of Examination proposed to get these thesis/ reports digitized for evaluation and record.

### **Agenda 11: Final Internal Assessment**

Internal assessment may be done based on the **2 sessionals** (1 physical and 1 online), **Assignments** (Offline and Online) & **attendance** upto 13.03.2020 and calculating the period of lockdown as deemed to be attended by the students.

### **Agenda 12: End term examination (Regular/ Supplementary)**

End term examination will be conducted in the month of July, 2020 as per UGC Guidelines/ timelines in physical format. The timings of theory exams shall be reduced from 3 hours to 2 hours. Controller of Examination informed that question papers have already been set for 3 hour duration. It was decided to constitute a committee consisting of following officials to reframe the options which will be reduced to 2/3rd marks:

1. Controller of Examination
2. Dean Academic (Technical)
3. One Faculty member from MMIMSR
4. One Faculty member from MMCD SR
5. One Faculty member from MMIN

The committee shall also prepare the Date sheet, guidelines for social distancing, Rules and other guidelines related to End term Examination and the same shall be notified at least 3 weeks before the start of the examination.

Since students might be facing challenges due to lockdown, final year students may be allowed to opt for grade improvement by taking an additional written examination which may be scheduled in October 2020, if required.

Some students of passing-out/ passed-out batches are having their end term exams pending for previous semester(s) because of attendance shortage. In such cases, the Online classes must be held using Microsoft teams platform for which necessary information about the names of the students, subjects, programmes, year etc. shall be supplied by the concerned Heads of the Institutions to Sh. Nishant Kango in the specified formats as soon as possible.

The scheme of "Carry forward" (for the subjects in which the student has failed) will be allowed for the current academic year in the universities and every student will be promoted to next semester/year. However, such students may clear the examination for the course in which he/ she has failed/ remained absent, whenever the examination is held next.

#### **Agenda 13: Board of Studies meetings**

To overcome such challenges in future, 25% of the syllabus can be covered through online teaching and 75% syllabus through face to face teaching. So every institution will update their syllabi and ordinances for all the courses. Every Department/ Institution may plan its Board of Studies meeting in the online mode through Zoom/Microsoft Team/Any other App to finalize all the academic activities for the upcoming session. In case the term of any external member has expired or going to expire in lockdown period, the ex-Members shall continue till further orders.

#### **Agenda 14: RAC meetings**

RAC meetings may be planned in Online mode through any online meeting app by inviting all research scholars and the RAC members. In cases, where mandatory 4 year period of submission of Ph.D thesis has expired in lockdown period, the same shall be deemed to be extended upto 31.08.2020.

#### **Agenda 15: Ph.D. and M. Phil. Viva -Voce Examinations**

The final Viva-Voce Examinations for Ph.D./ M. Phil./ PG may be conducted through Video Conferencing using Google, Skype, Microsoft Technologies or any other reliable and mutually convenient technology, In cases where minimum two favourable reports have been received. Necessary orders of the competent authority may be taken through email.

#### **Agenda 16:**

MMDU shall establish a cell for handling student grievances related to examinations and academic activities during COVID-19 pandemic and consisting of the following:

1. Dr. Ashok Kumar, Pro Vice-Chancellor
2. Dr. Amit Mittal, Vice-Principal, MMIMSR
3. Dr. Jyoti Sarin, Principal, MMCN
4. Dr. Sumeet Gupta, Principal, MMCP
5. Dr. Vijay Katiyar, Controller of Examination
6. Dr. N.K. Batra, Dean Academic Technical
7. Dr. S.M. Sogi, Head, Department of PSM, MMCD SR

The committee shall also monitor UGC Help Line for monitoring student grievances related to examinations and academic activities during COVID-19 pandemic.

### **Agenda 17: Academic Calendar for session 2020-21**

Deans Academic (Technical/ Medical) are requested to prepare the Academic Calendar for the next academic session 2020-21 as per UGC Guidelines and put up to the competent authority for final approval. The academic session for the first students shall start from 01.09.2020 and for senior students on 01.08.2020.

MMDU shall follow a 6-day week pattern to compensate the loss for the remaining session of 2019-20 and the next session 2020-21.

### **Agenda 18: General Guidelines**

1. In view of the importance of social distancing, MMDU shall take necessary steps to ensure that the students are given exposure to laboratory assignments/ practical experiments through virtual laboratories, sharing of the recorded visuals of laboratory work and digital resources available for the purpose. The link provided by Ministry of Human Resource Development for virtual laboratories to facilitate the students of science/ engineering/ technology streams may also be suitable for such purposes.
2. Every MMDU institute shall develop virtual classroom and video conferencing facility and all teaching staff must be trained with the use of the technology. Special training has been planned to acquaint the faculty members towards use of Microsoft Teams platform, which will be held in different sessions starting w.e.f May 7, 2020.
3. All MMDU institutes/departments shall prepare e-content/ e-lab experiments and upload the same on MMDU website at appropriate link. The facilities available in the Media Centre of the MM(DU) may be utilized for recording of the lecturers, which may be uploaded on the LMS portal of MM(DU).
4. All MMDU Institutes/Departments shall strengthen the mechanism of mentor-mentee counselling through a dedicated portal on university website to impart timely guidance and counselling to the students. Besides, the faculty advisor and supervisor assigned to each student should maintain regular communication with the students
5. Registrar office shall devise a proforma to record the Travel/ Stay history of the staff and students for the period when they were away from the university due to lockdown, so that necessary precautions may be taken in specific cases, if required.

6. All Heads of MMDU Institutions/ Departments shall familiarize and update themselves with the recent Central/State Govt. guidelines issued time to time regarding precautions to stop spreading of COVID-19 and implement the same in letter and spirit. If any difficulty is faced in its implementation, the same should be brought in the notice of competent authority.
7. All Heads of MMDU Institutions/ Departments shall ensure that all staff members and students must have the Aarogya Setu app downloaded when they join Institute after the COVID-19 lockdown.
8. Wearing of masks is mandatory in the University premises.

Meeting ended with a vote of thanks to all the members.



**Registrar**  
Registrar  
Maharishi Markandeshwar  
(Deemed to be University)  
Mullana-Ambala 133-207

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**Action Taken Report**  
**on the decisions of the 5<sup>th</sup> IQAC meeting (2019-20) held on 17.03.2020**

<b>Sr. No.</b>	<b>Agenda Item</b>	<b>Action Taken</b>
1.	Welcome of all the members	No action was required
2.	Confirmation of Minutes of the last Meeting	No action was required
3.	Confirmation of action taken report on the minutes of the previous meeting	No action was required
4.	Narration of A&A Process and for Self study report preparation	Guidelines for the NAAC data submission and templates were sent to all the criteria incharges.
5.	Qualitative metrics to concerned faculty member	Follow up actions were taken for getting the details from concerned authorities for compiling the response for qualitative metrics
6.	AQAR Submission on NAAC Portal.	Noted and all members of cell appreciated the effort of IQAC.

  
**Registrar**

**Registrar**

**Maharishi Markandeshwar**  
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**5<sup>th</sup> IQAC Meeting (Session 2019-20)**

**Minutes** of the meeting of **Internal Quality Assurance Cell (IQAC)** held on **17.03.2020 at 11:00 am** in the Committee Room of the Administrative Block of the University. The following members were present:

- |   |                                |
|---|--------------------------------|
| 1. <b>Prof. Victor Gambhir</b><br><b>(Chairman, IQAC)</b> | 11. Dr Vanita Agrawal          |
| 2. Dr LC Gupta  | 12. Dr Bhawna Pareek           |
| 3. Dr Sumit Mittal,                                       | 13. Dr Amit Aggrawal           |
| 4. Dr BK Aggarwal   | 14. Ms. Rekha Kaushik          |
| 5. Dr Amit Mittal   | 15. Dr Jagatheesh K            |
| 6. Dr NK Batra  | 16. Dr Karan Walia             |
| 7. Dr Sanjeev Gupta                                       | 17. Dr Anil Kumar Sharma       |
| 8. Prof. Manish Bathla                                    | 18. Ms Chahat                  |
| 9. Dr Anil Jain   | 19. Dr. Mahendra Singh Rathore |
| 10. Mr Yogesh Kumar                                       | 20. Dr. Manu Goyal             |

1. Vice-Chancellor and Chairman, IQAC extended a hearty welcome to all the members of the cell.
2. Confirmed the Minutes of the last meeting of IQAC held on 06.12.2019
3. The action taken report on the minutes of the previous meeting IQAC held on 06.12.2019 was considered and confirmed by the members of the cell.
4. Prof. Victor Gambhir Narrated the process of data preparation for qualitative metrics and submission under A & A process in view of revised accreditation guidelines.
5. Dr Sumit Mittal Shared the details of concerned points of qualitative metrics to concerned faculty member and asked to submit the details at earliest.
6. Dr MS Rathore, informed the house that AQAR for Academic Year 2018-19 was successfully uploaded on NAAC portal and subsequently approved by NAAC.

Meeting ended with a vote of thanks to all the members.

  
**Director/Coordinator**  
**IQAC, MM (DU)**

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**Action Taken Report**

**on the decisions of the 5<sup>th</sup> IQAC meeting (2019-20) held on 17.03.2020**

<b>Sr. No.</b>	<b>Agenda Item</b>	<b>Action Taken</b>
1.	Welcome of all the members	No action was required
2.	Confirmation of Minutes of the last Meeting	No action was required
3.	Confirmation of action taken report on the minutes of the previous meeting	No action was required
4.	Narration of A&A Process and for Self study report preparation Qualitative Metrics	The efforts of IQAC were considered and appreciated
5.	Responsibility assignment for Qualitative Metrics	Data capture formats were considered and approved. Formats distributed to criteria heads and to departments/institutes.
6.	AQAR Submission on NAAC Portal.	AQAR successfully submitted and approved by NAAC. All members of cell appreciated the effort of IQAC.

**Director/Coordinator  
IQAC, MM (DU)**

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**4<sup>th</sup> IQAC Meeting (Session 2019-20)**

**Minutes of the meeting of Internal Quality Assurance Cell (IQAC) held on 15.01.2020 at 11:00 am in the Committee Room of the Administrative Block of the University. The following members were present:**

- |   |                                |
|---|--------------------------------|
| 1. Prof. Victor Gambhir<br>(Chairman, IQAC) | 11. Dr Vanita Agrawal          |
| 2. Dr LC Gupta                              | 12. Dr Bhawna Pareek           |
| 3. Dr Sumit Mittal,                         | 13. Dr Amit Aggrawal           |
| 4. Dr BK Aggarwal                           | 14. Ms. Rekha Kaushik          |
| 5. Dr Amit Mittal                           | 15. Dr Jagatheesh K            |
| 6. Dr NK Batra                              | 16. Dr Karan Walia             |
| 7. Dr Sanjeev Gupta                         | 17. Dr Anil Kumar Sharma       |
| 8. Prof. Manish Bathla                      | 18. Ms Chahat                  |
| 9. Dr Anil Jain                             | 19. Dr. Mahendra Singh Rathore |
| 10. Mr Yogesh Kumar                         | 20. Dr. Manu Goyal             |

Dr. Vipin Saini, Vice-Chancellor, MM University, Solan, H.P. attended the meeting as a special invitee.

1. Vice-Chancellor and Chairman, IQAC extended a hearty welcome to all the members of the cell.
2. Confirmed the Minutes of the last meeting of IQAC held on 06.12.2019
3. The action taken report on the minutes of the previous meeting IQAC held on 06.12.2019 was considered and confirmed by the members of the cell.
4. Prof. Victor Gambhir Narrated the process of data preparation for quantitative metrics and submission under A & A process in view of revised accreditation guidelines.
5. Dr MS Rathore presented the data capturing formats for compilation of data and was decided that various criteria heads shall collect the data from institutes/departments.

Meeting ended with a vote of thanks to all the members.

  
**Director/Coordinator**  
**IQAC, MM DU)**

**MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)**

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**Action Taken Report**

**on the decisions of the 4<sup>th</sup> IQAC meeting (2019-20) held on 15.01.2020**

<b>Sr. No.</b>	<b>Agenda Item</b>	<b>Action Taken</b>
1.	Welcome of all the members	No action was required
2.	Confirmation of Minutes of the last Meeting	No action was required
3.	Confirmation of action taken report on the minutes of the previous meeting	No action was required
4.	Narration of A&A Process and for Self study report preparation	The efforts of IQAC were considered and appreciated
5.	Data Capture formats for Quantitative Metrics	Data capture formats were considered and approved. Formats distributed to criteria heads and to departments/institutes.

**Director/Coordinator  
IQAC, MM DU)**

**MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)**

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**3<sup>rd</sup> IQAC Meeting (Session 2019-20)**

**Minutes of the meeting of Internal Quality Assurance Cell (IQAC) held on 06.12.2019 at 3.30 pm in the Committee Room of the Administrative Block of the University. The following members were present:**

- |   |                                |
|---|--------------------------------|
| 1. <b>Prof. Victor Gambhir</b><br><b>(Chairman, IQAC)</b> | 11. Dr Vanita Agrawal          |
| 2. Dr LC Gupta  | 12. Dr Bhawna Pareek           |
| 3. Dr Sumit Mittal,                                       | 13. Dr Amit Aggrawal           |
| 4. Dr BK Aggarwal   | 14. Ms. Rekha Kaushik          |
| 5. Dr Amit Mittal   | 15. Dr Jagatheesh K            |
| 6. Dr NK Batra  | 16. Dr Karan Walia             |
| 7. Dr Sanjeev Gupta                                       | 17. Dr Anil Kumar Sharma       |
| 8. Prof. Manish Bathla                                    | 18. Ms Chahat                  |
| 9. Dr Anil Jain   | 19. Dr. Mahendra Singh Rathore |
| 10. Mr Yogesh Kumar                                       | 20. Dr. Manu Goyal             |
|   | 21. Dr Harish Dureja           |

Dr. Vipin Saini, Vice-Chancellor, MM University, Solan, H.P. attended the meeting as a special invitee.

1. Vice-Chancellor and Chairman, IQAC extended a hearty welcome to all the members of the cell.
2. Confirmed the Minutes of the last meeting of IQAC held on 15.10.2019
3. The action taken report on the minutes of the previous meeting was considered and confirmed by the members of the cell.
4. Dr. Sumit Mittal, Member of IQAC presented the data of NIRF to be filed for NIRF ranking 2020.
5. Director IQAC shared in meeting that data compilation for preparation of Self Study report is in progress. New manual for NAAC A &A for Health Science Universities was circulated for data preparation.
6. Dr Sumit Mittal, Registrar and member IQAC briefed about the process of administrative audit and presented the Administrative Audit Report of current year.
7. Dr Karan Walia, member IQAC briefed about the process of academic audit and presented the Audit Report of year 2018-19
8. Faculty members nominated by Director, IQAC visited the departments of constituent institutes and the details were kept in front of house.

8. Dr Sumit Mittal, Registrar and Member of IQAC presented the data of financial incentives that was provided to faculty members/researchers of MM(DU) for conduct of quality research work (like publication in Scopus/Web of Science/Pubmed indexed journals).
9. Dr MS Rathore informed the house that Student Satisfaction Survey shall be conducted in the month of May-June 2020 after completion of academic year.
10. Dr MS Rathore put forth the proposal for organizing an ICMR sponsored two days Workshop on Research Grant Writing (11 & 12 December 2019) by MMIMSR in association with IQAC MM(DU).

Meeting ended with a vote of thanks to all the members.



**Director/Coordinator  
IQAC, MM (DU)**

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**Action Taken Report**

**on the decisions of the 3<sup>rd</sup> IQAC meeting (2019-20) held on 06.12.2019**

<b>Sr. No.</b>	<b>Agenda Item</b>	<b>Action Taken</b>
1.	Welcome of all the members	No action was required
2.	Confirmation of Minutes of the last Meeting	No action was required
3.	Confirmation of action taken report on the minutes of the previous meeting	No action was required
4.	NIRF data for NIRF Ranking- 2020	Data presented by Dr Sumit Mittal, Registrar, MM(DU) was placed in front of house for consideration
5.	NAAC SSR data compilation	Progress about the data compilation progress was considered
6.	Administrative Audit Report of current year	Administrative Audit Report of current year was considered.
7.	Academic Audit Report of Academic year 2019-20	Academic Audit Report of Academic year 2019-20 was considered
8.	IQAC visit to departments	Information was placed in front of members and advised to follow the corrective actions for any shortcoming observed by visiting committee.
9.	Research Incentives to Researchers of MM(DU)	Considered the report presented by Dr Sumit Mittal
10.	Proposal of organizing a ICMR sponsored two days Workshop on Research Grant Writing	Proposal was considered

**Director/Coordinator**  
**IQAC, MM (DU)**

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**2<sup>nd</sup> IQAC Meeting (Session 2019-20)**

**Minutes** of the meeting of **Internal Quality Assurance Cell (IQAC)** held on **15.10.2019 at 10:00 am** in the Committee Room of the Administrative Block of the University. The following members were present:

- |   |                                |
|---|--------------------------------|
| 1. <b>Prof. Victor Gambhir</b><br><b>(Chairman, IQAC)</b> | 11. Dr Vanita Agrawal          |
| 2. Dr LC Gupta  | 12. Dr Bhawna Pareek           |
| 3. Dr Sumit Mittal,                                       | 13. Dr Amit Aggrawal           |
| 4. Dr BK Aggarwal   | 14. Ms. Rekha Kaushik          |
| 5. Dr Amit Mittal   | 15. Dr Jagatheesh K            |
| 6. Dr NK Batra  | 16. Dr Karan Walia             |
| 7. Dr Sanjeev Gupta                                       | 17. Dr Anil Kumar Sharma       |
| 8. Prof. Manish Bathla                                    | 18. Ms Chahat                  |
| 9. Dr Anil Jain   | 19. Dr. Mahendra Singh Rathore |
| 10. Mr Yogesh Kumar                                       | 20. Dr. Manu Goyal             |

1. Vice-Chancellor and Chairman, IQAC extended a hearty welcome to all the members of the cell.
2. Confirmed the Minutes of the last meeting of IQAC held on 08.08.2019
3. The action taken report on the minutes of the previous meeting was considered and confirmed by the members of the cell.
4. Dr. M.S. Rathore, Director, IQAC presented Annual Quality Assurance Report of Academic Year 2018-19 which was appreciated by the members. It was recommended to place the same before Academic Council and Board of Management of MM(DU).
5. Director IQAC shared in meeting that Dr Ajay Gupta of MM(DU), Prof. Rajni Kant Mishra (Banaras Hindu University) and their one student Khushboo developed a well balanced new anti aging herbal formulation. The patent for the same would soon be granted. It was resolved in meeting that researchers of the university should be motivated for such type of useful innovative research.
6. Dr Sumit Mittal, Registrar and member IQAC briefed about preparation of documentation for forthcoming NIRF (Year 2020) ranking application submission on online portal. Members appreciated the progress of the NIRF data submission process.
7. Dr Sansanka Chakarbarty, convener of Research Promotion Group presented the report of Research Promotion Group and recent



developments in research and development activities. The sincere efforts of research group resulted in sanction of research grant from Department of Health Research, ICMR (Amount Sanctioned is 8.92 Lacs and amount received 3.15 Lacs, Principal Investigator Dr Gaurav Prasher) and another was extramural research grant from ICMR (Amount sanctioned 36.5 Lacs and Amount received till date is 22.2 Lacs.). All present members appreciated the efforts and achievements of researchers of research promotion team.

8. Dr Sansanka Chakarbarti informed the house that MM (DU) is going to host an international conference "Neurocon-2019" in month of November (15-18 November, 2019) and INR 50,000/- have been sanctioned as financial support from Defence Research and Development Organization (DRDO) for the conference while grant from DST is awaited and is expected to be received. All members present congratulated Dr Chakarbarti for his excellent initiatives.
10. Dr Amit Mittal, Vice-Principal of MMIMSR and Member IQAC informed the IQAC that accreditation application was filed to get NABH accreditation of Super speciality Hospital of MMIMSR, MM (DU). The Expert committee from NABH visited the Institute in first week of July, 2019. On basis of expert committee recommendations The Hospital of MM(DU) got NABH accreditation with validity from September 24, 2019 to September 23, 2022.

Meeting ended with a vote of thanks to all the members.



Director/Coordinator  
IQAC, MM (DU)

**MAHARISHI MARKANDESHWAR (DEEMED TO BE UNIVERSITY)****MULLANA-AMBALA, HARYANA (INDIA) - 133207****(Established under Section 3 of the UGC Act, 1956)****(Accredited by NAAC with Grade 'A')****Action Taken Report****on the decisions of the 2<sup>nd</sup> IQAC meeting (2019-20) held on 15.10.2019**

<b>Sr. No.</b>	<b>Decision</b>	<b>Action Taken</b>
1.	Welcome of all the members	No action was required
2.	Confirmation of Minutes of the last Meeting	No action was required
3.	Confirmation of action taken report on the minutes of the previous meeting	No action was required
4.	AQAR 2018-19	The complied data to be presented in forthcoming Academic Council meeting and BOM Meeting and online data submission of AQAR on NAAC portal commenced.
5.	New Antiaging Herbal Formulation developed Researchers of MM(DU)	The information was circulated to research promotion group and others for motivation to undertake such type of novel initiatives
6.	Participation of IQAC members in NIRF workshop at Hyderabad(18-19 November 2019)	Dr MS Rathore and Dr K Jagatheesh attended the workshop held at JNTU, Hyderabad from 18-19 <sup>th</sup> October 2019. After return from there both IQAC members delivered a detailed talk about their learnings to NIRF team coordinators of Various institutes of MM(DU) on 22/10/2019. Total 15 participants attended the meeting.
7.	NIRF-2020 Preparation	The progress report was discussed in meeting and data to be uploaded on NIRF portal.
8.	Research Grant received by Researchers of research Promotion group	The information was circulated to research promotion group and others for motivation to undertake such type of initiatives.

9	Financial Support from DRDO for Neurocon-2019	The information was circulated
10	NABH Accreditation of MMIMSR Super Speciality Hospital	The information was circulated to all stakeholders and hospital staff was asked to maintain the standard practices in Hospital to provide quality healthcare to patients.



Director/Coordinator  
IQAC, MM (DU)

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**MULLANA-AMBALA, HARYANA (INDIA) - 133207**  
(Established under Section 3 of the UGC Act, 1956)  
**(Accredited by NAAC with Grade 'A')**

**1<sup>st</sup> IQAC Meeting (Session 2019-20)**

**Minutes** of the meeting of **Internal Quality Assurance Cell (IQAC)** held on **08.08.2019 at 10:00 am** in the Committee Room of the Administrative Block of the University. The following members were present:

- |   |                                |
|---|--------------------------------|
| 1. <b>Prof. Victor Gambhir</b><br><b>(Chairman, IQAC)</b> | 11. Dr Vanita Agrawal          |
| 2. Dr LC Gupta  | 12. Dr Bhawna Pareek           |
| 3. Dr Sumit Mittal,                                       | 13. Dr Amit Aggrawal           |
| 4. Dr BK Aggarwal   | 14. Ms. Rekha Kaushik          |
| 5. Dr Amit Mittal   | 15. Dr Jagatheesh K            |
| 6. Dr NK Batra  | 16. Dr Atul Garg               |
| 7. Dr Sanjeev Gupta                                       | 17. Dr Karan Walia             |
| 8. Prof. Manish Bathla                                    | 18. Dr Anil Kumar Sharma       |
| 9. Dr. Manu Goyal   | 19. Ms Chahat                  |
| 10. Mr Yogesh Kumar                                       | 20. Dr. Mahendra Singh Rathore |

Dr. Vipin Saini, Vice-Chancellor, MM University, Solan, H.P. attended the meeting as a special invitee.

1. Vice-Chancellor and Chairman, IQAC extended a hearty welcome to all the members of the cell.
2. Confirmed the Minutes of the last meeting of IQAC held on 07.05.2019
3. The action taken report on the minutes of the previous meeting was considered and confirmed by the members of the cell.
4. Dr. M.S. Rathore, Director, IQAC delivered a presentation on compilation of data for Annual Quality Assurance Report of Academic Year 2018-19. He discussed the excel formats with detailed instructions to get appropriate data to be filled in AQAR. The faculty members involved in data collection from various institutes/departments discussed about their queries in meeting and the presentation ended with a positive note and consent for compilation of data as soon as possible.
5. Dr. Sansanka Chakarbraty, Professor, Department of Biochemistry, MM Institute of Medical Sciences and Research and Convenor of Research Promotion Group presented the progress of Research Promotion Group and informed the house about research proposals filed by researchers of MM(DU) to fetch research grants from funding agencies. All present members appreciated the efforts made by

research promotion group to enhance research activities of this University.

6. Dr Sansanka Chakarbarty also informed the house that MM(DU) is going to host an international conference "Neurocon-2019" in month of November and briefed the preparation level of conference. All members welcomed the initiative and agreed to extend all possible support for success of the conference.

Meeting ended with a vote of thanks to all the members.




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**Action Taken Report**

**on the decisions of the 1<sup>st</sup> IQAC meeting (2019-20) held on 08.08.2019**

<b>Sr. No.</b>	<b>Decision</b>	<b>Action Taken</b>
1.	Welcome of all the members	No action was required
2.	Confirmation of Minutes of the last Meeting	No action was required
3.	Confirmation of action taken report on the minutes of the previous meeting	No action was required
4.	Data Compilation for AQAR	The Excel Formats prepared by IQAC were circulated to all institutes and departments for data compilation of AQAR of 2018-19
5.	Research Proposal Filing	Research Promotion group shared the details of proposal filed from various departments
6.	Neurocon-2019	Dr Sansanka Chakarbarty shared the information and brochures to all departments to encourage participation of researchers of MM(DU) in the conference.

  
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